

Request to Report Act 48 Hours

Please allow up to 4 weeks for your hours to appear on the PDE Web Site.

ATTENTION: Educators are responsible for submitting this request form to the Better Kid Care office after receiving their professional development certificate of completion. If you answer YES to the question about Act 48 on your registration form when submitting your completed lesson assignments, this request form will be mailed to you with your certificate of completion.

>> DO NOT submit this form until certificate of completion is received <<

Lesson Title(s)	Date Certificate(s) issued:
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Name of Training Organization: Penn State Better Kid Care Program

Course Instructor: Claudia C. Mincemoyer PQAS#: CI-07145000

Registrant's Information

Name (First, Middle, Last)	Professional Personnel ID: _____ <i>Social Security Number not accepted to report Act 48 hours</i>	
Email Address	Home Phone	Work Phone
Home Street Address	City/State	Zip
Employer Name	Title	
Employer Street Address	City/State	Zip

My signature below authorizes the release of my educational record information to PDE: (*Signature is required.*)

Signature

Date

**Submit form to: Penn State Better Kid Care
341 North Science Park Road - Suite 208
State College, PA 16803**

Telephone: 800-452-9108
Fax: 814-865-7893

View additional information regarding requirements to report Act 48 hours on the Better Kid Care Web site: <http://www.betterkidcare.psu.edu> (select Distance Education link.) To obtain the REQUIRED Professional Personnel ID Number and for more detailed information about Act 48 visit the Pennsylvania Department of Education Web site: <http://www.pde.state.pa.us>